

Higher Education and Student Affairs
Spring 2017 Practicum Opportunities

Title of Practicum

Indiana University School of Medicine (IUSM) – Mentoring & Advising Program (MAP)

Practicum Description Summary

Working closely with IUSM Lead Academic Advisors and Learning Specialist in Indianapolis, the practicum student will assist with the continuing development of training programs within the academic advising office at IUSM which includes developing tutoring training, as well as developing advisor training and resources for twelve advisors across the IUSM system. The practicum student will also assist with developing new ways to use Canvas/website to convey information about how students can be successful in medical school. Finally, the student will be able to sit in and assist with student meetings with the lead advisors and learning specialist and may assist with gathering resources for students post-meeting. Topics of these meetings will range from academic progress, career development and exploration, and personal health and wellness.

Sponsoring Office

Academic Advising Office, Mentoring & Advising Program – IU School of Medicine, Indianapolis

Department/Office Website Address: <https://medicine.iu.edu/education/md/student-support/mentoring-advising/>

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2017

Number available: 2

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:

Not applicable

With location being in Indianapolis, we would be willing to work with student remotely from time to time.

Learning outcomes associated with the practicum experience in your office:

After this practicum experience, the student will be able to:

Describe the advising experience at a professional school
Analyze and create portions of an advising website/Canvas sites
Demonstrate the major components in academic advisor training
Identify necessary components of tutor training for medical school tutors

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:

The practicum student will work to further initiatives within the advising office's training programs and communication to students. The advising office offers students resources on how to be successful in medical school and is looking for creative ways to convey this information to new students. The practicum student will also have the opportunity to further initiatives in the advisor training program for IUSM's statewide advising system. In addition to focusing on these projects, the practicum experience will allow the student to shadow and be involved in areas such as academic and career advising, student life, orientation and student personal health and wellness within a professional school.

Site Supervisor for Practicum Experience:

Name: Kristin Richey & Courtney Lewellen
Address: 635 Barnhill Dr., MS 164
Indianapolis, IN 46202
Phone: 317-274-1578 & 317-274-4752
E-mail: Klivelys@iupui.edu & cblewell@iu.edu

Individual completing this form:

Name: Kristin Richey & Courtney Lewellen
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Indianapolis, IN 46202
Phone: 317-274-1578 & 317-274-4752
E-mail: Klivelys@iupui.edu & cblewell@iu.edu

Yes, my department plans to attend the HESA Practicum Fair and we have completed the description form

No, my department does not plan to attend the HESA Practicum Fair, but we have available opportunities for students and I have completed the description form

No, my department does not plan to attend the HESA Practicum Fair and we have no available opportunities at this time.

Please submit completed practicum description form to Amy Núñez, hesaga@indiana.edu, by October 6, 2017. Past practicum descriptions can be found at <http://education.indiana.edu/students/graduates/programs/hesa/masters-practicum-opportunities%202015.html>

If you should have questions concerning this form or the establishment/maintenance of practica in your office, please do not hesitate to contact Danielle De Sawal, HESA Master's Program Coordinator, Education 4272, at 856-8382 or via e-mail at ddeawal@indiana.edu. Thank you!